

JUNIOR REPRESENTATIVE PROGRAM CLUB CHAMPIONSHIPS POLICY

GENERAL

Basketball Australia conducts the Australian Club Championships ("Championships"). Basketball Australia determines the Australian Club Championships that will be conducted each year.

The location of the host state, city and association is rotated throughout Australia via a tender process and the dates are at the discretion of Basketball Australia.

QUALIFICATION

Basketball Victoria has a process for determining which teams from Victoria will be offered the opportunity to compete in the Championships each year. This process is presented in detail on the Basketball Victoria website.

AUTHORITY OF THE GENERAL MANAGER

The Melbourne Central Basketball Association (MCBA) General Manager will determine whether or not to accept an invitation from Basketball Victoria for any Melbourne Tigers team to participate in the Championships.

TEAM SELECTION

The official team representing the Melbourne Tigers at the Championships will consist of the following:

- The 10 athletes that are selected in the qualified team at the completion of the try-out process and who compete in the VJBL Championship season.
- The Head Coach, Assistant Coach and Team Manager, that are appointed by Director of Coaching and approved by MCBA Management at the beginning of the season.
- If an athlete endures a long-term injury and they are unable to play during the VJBL championship season, and an additional athlete is added to the roster, subject to approval of the Head of Coaching/Director of Coaching, more than 10 athletes may make up the team and represent the Melbourne Tigers at the Championships.

Only those athletes and officials that are formally appointed to the team are the Official team party that represents the Melbourne Tigers at the Championships.

1. ADDITIONAL RESOURCES

The Head of Coaching/Director of Coaching, in consultation with MCBA Management, reserve the right to appoint additional athletes and/or officials to the team for the Championships.

The Head of Coaching/Director of Coaching, in consultation with MCBA Management, may appoint any of the following:

- An additional coach, being a 2nd or Apprentice Assistant Coach to the team. This position may be for training and development purposes and continuity of knowledge and will support the team by undertaking roles and tasks as directed by the Head Coach.
- Additional athletes to the team. If any additional athletes are added to the team, this will be finalised one week after the National Junior Classic Weekend and the athlete(s) will be expected to train with the team as is reasonably possible. Any additional athletes will be for a combination of purposes, including but not limited to:
 - a. Expose bottom age athletes to the level of the Australian Junior Club Championships competition.
 - b. Provide insurance at certain positions or to support risk injury roles.
 - c. Provide overall depth to the team to enable the team to perform to their fullest potential and achieve the highest final place possible for the Melbourne Tigers.

LIAISON

The General Manager will approve a member of the parent group to act as the Championships Manager (“Tour Coordinator”) on all matters related to the team’s participation in the Championships. This is a separate role to the normal Team Manager role and must be a parent with appropriate skills and experience to undertake the role. If no one appropriately skilled can be sourced the role will be filled by the Team Manager. The Team Manager of the team should be advised of this prior to taking on the role at the beginning of the VJBL season.

The Administration Manager will be appointed to act as the MCBA liaison with the Tour Coordinator of the Championships team. This MCBA liaison must be independent of the Championships team (i.e. not having a relation who is involved in the team).

The MCBA Liaison and Tour Coordinator will communicate on all matters to do with budget, finances, logistics, procedures, policies, and communication and report to the MCBA General Manager the budget prior to the Championships and an acquittal at the conclusion of the Championships.

The Director of Coaching, the Head Coach and Assistant Coaches will communicate on all matters to do with athletes, coaches and team matters.

The Team Manager will fulfil the usual role of team manager during the season and the week of the Championships and be responsible for all team matters.

BUDGET

The Association will manage monies raised for the team’s participation in the Championships where sponsorship is sought or for fundraising purposes. Funds raised will be distributed to the Tour Coordinator or Team Manager. It is the Tour Coordinator’s responsibility to provide evidence of sponsorship funds raised and any fundraising monies received being expensed on the Championships. The evidence should be provided in the acquittal to the MCBA General Manager at the conclusion of the Championships.

For the purposes of reducing the overall burden of costs to all families, and to keep the Championships costs affordable to everyone involved, expenditure items and amounts will be kept to essentials only.

Main areas of expenditure will include:

- Accommodation
- Travel (Ground, Bus and flights – where necessary)
- Food and supplies
- Apparel
- Entertainment, activities, gifts and incidentals

In the interests of fairness and equity, the budget will be for all the income and costs for the official team only. The budget will not include any costs for parents, families and any spectators who attend the Championships to support their child and the team. Individual parents and supporters are expected to bear their own costs.

With regards to the parents’ contribution, the total amount payable will be divided by the total number of athletes in the official team that are attending the Championships. If there are siblings from the same family participating, the budget amount will be divided by the number of athletes attending, not the number of families.

The budget should include all the costs associated with the Head Coach and Assistant Coach. If a second or apprentice assistant coach is appointed, this individual will be responsible for their own travel costs to and

from the Championships and accommodation whilst at the championships. Their food, meals, apparel, incidentals, and activities will be included in the team's costs.

If there are any savings in costs during the Championships resulting in a surplus at the end of the Championships after all expenses and costs have been finalised, where parent contributions have been paid by parents towards the official team, any amounts returned will be capped at the contribution paid by the parents.

FUNDRAISING

Fundraising is necessary in order to keep the Championships costs to a minimum and make it affordable for all families.

All fundraising activities must be pre-approved by the MCBA Liaison, and if necessary, the Junior Representative Advisory Committee, prior to being undertaken.

It is expected that all parents and families will commit to undertaking the agreed fundraising activities. All parents and families will share the responsibility of actively participating in and carrying out the fundraising activities to ensure that the burden of time is distributed equally amongst all families.

Funds raised by team-wide fundraising activities will be apportioned to all the team members equally. The funds raised will be used to offset the total costs of the team's expenses at the Championships.

SPONSORS

Should the parent group wish to procure any sponsorship, this is encouraged and supported by the Association.

However, approval must first be obtained from MCBA Management prior to any formal pitches or presentations being made in order to ensure there are no conflicts with existing commercial arrangements that the Association has in place and that any potential sponsor is an appropriate fit for MCBA.

ASSOCIATION SUPPORT

The Junior Representative Advisory Committee together with MCBA Management will support the team's campaign in a number of areas:

- Provide an official letter of endorsement to recognise that the team is representing the Melbourne Tigers at the Championships.
- Provide support and promotion of fundraising activities, where reasonable and possible.
- Assistance with applications for grants, and if successful, the net proceeds will be allocated to the team's overall expenses.
- Assist individuals in their application for individual sports stars or sports person grants from local and Federal government.
- Supply Melbourne Tiger Uniforms at cost price where required – uniform only not apparel
- Consider contributing to the cost of additional team related specialist training and other developmental expertise needed to support the team's endeavours.
- Consider providing additional financial support on a case-by-case basis. In assessing any financial support, the distance required to be travelled and the team commitment to fundraising will be factored into the level of support.

ADDITIONAL UNIFORM

The team is to always wear the official Melbourne Tigers uniform while representing the Association at the Championships.

In addition to the standard uniform allocated to each athlete as a part of the Melbourne Tigers, an additional uniform may be arranged for the official team and funded as a part of the team Championships budget.

Any item of uniform, clothing, apparel, or merchandise that is produced with the Melbourne Tigers Logo or the use of the "Melbourne Tigers" name or logo on any item anywhere, must be first approved by the Junior Representative Advisory Committee or General Manager before it can be produced.

If parents want to organise supporter's apparel, any items must be purchased themselves and supplied by MCBA's uniform supplier and separate from the team budget.

Athletes are not permitted to wear any apparel that is produced specifically for the Championships at Melbourne Tigers official activities (i.e. normal training, VJBL games, etc.) after participation in the Championships have concluded.

2. PLAYING TIME DURING THE CHAMPIONSHIPS

The allocation of court time to athletes during the Championships is at the discretion of the coaching staff. Athletes from the VJBL Championship season team will not necessarily be given any priority in court time over any additional athletes that are part of the team for the Championships.

3. CONDUCT AT THE CHAMPIONSHIPS

The Coaches, Team Manager, Athletes, Officials, Parents and Spectators at all times are representing the MCBA and Melbourne Tigers and therefore are to conduct themselves in an appropriate manner that is reflective of the Association's culture, standards, ethos and values.

All members of the Melbourne Tigers are always subject to the Code of Conduct and Association policies whilst representing the Association.

Any member of the team and or supporters that brings the reputation of the Association into disrepute or brings adverse damage to the MCBA Melbourne Tigers brand will be held accountable to the Association and may be subject to disciplinary action.

It is expected that during the games parents act and conduct themselves under the behavioural requirements and code of conduct of Basketball Australia and the host venue.

Parents are to respect the team's requirement to maintain team unity and to undertake team only activities. Parents should not approach the coaches for any reason at all during the Championships without first seeking permission from the Team Manager.

Parents are not permitted to remove their child from the team or team activities and/or events without first notifying the Team manager. Removal from the team or team activities would be for extenuating circumstances only.

Parents are not permitted to intervene with any team only event without first seeking permission from the Team Manager.

Consumption of alcohol by officials, parents or supporters at team dinners will be permitted, however there should be no drinking to excess. In the event that such behaviour is observed, the Tour Coordinator has the authority to intervene and ensure that alcohol consumption is then ceased by those relevant individuals from that point on.

4. ACTIVITIES FOR ATHLETES DURING NON-PLAYING TIMES

Any team activities that are organised for the athletes during any non-playing times of the Championships, should be organised in consultation with the Tour Coordinator and the coaching staff.

Activities should:

- Not have a high potential risk of causing any injury to the athletes.
- Be age appropriate.
- Not require excessive exertion, which may detract from the playing or training commitments that the team has on the same day as the activity.
- Not incur additional expense to the families of athletes. If an expense is required, this should be organised prior to the Championships so that the cost can be factored into the overall budget for the Championships.

Version Control	
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